



भारत सरकार  
संचार मंत्रालय, दूरसंचार विभाग  
राष्ट्रीय दूरसंचार नीति शोध नवप्रवर्तन एवं प्रशिक्षण संस्थान  
अल्ट परिसर, राजनगर, गाजियाबाद (उ.प्र.) – 201002

Government of India  
Ministry of Communications, Department of Telecommunications  
National Telecommunications Institute for Policy Research,  
Innovation & Training ALTTC Campus, Ghaziabad (UP)-201002

### **Notification**

No. 3-121/2021-NTI.Admn

Dated: 21.07.2022

**Subject: Inviting nominations for online Inservice Course on Material Management being conducted by NTIPRIT from 28<sup>th</sup> July 2022 – 29<sup>th</sup> July 2022**

Large amount of Public funds are being spent on public procurement for which specific rules and procedures have been framed. It is imperative that Officers of Department of Telecommunications possess thorough knowledge of all the relevant financial rules, regulations and procedures of procurement through GEM Portal and other platforms. With this objective, National Telecommunications Institute for Policy Research, Innovation and Training (NTIPRIT) is organizing a two day online Inservice course on Material Management from 28<sup>th</sup> July 2022 – 29<sup>th</sup> July 2022 for Officers of Department of Telecommunications.

2. The broad topics to be covered in this course is attached at Annexure-1. Accordingly, It is requested to circulate the information about this Inservice course among officers of your division/LSA/unit and nominate a panel of 2-3 officers for this course. The nominated officers may register for this course at <https://tinyurl.com/RegForINSMaterialManagement> After successful registration, nominated Officers need to send a mail enclosing duly filled and submitted registration form to the undersigned at [suneetkumar.tomar@gov.in](mailto:suneetkumar.tomar@gov.in). It may be noted that the last date of registration for this Inservice course is 26<sup>th</sup> July 2022.

3. Any difficulty in registration or nomination may be brought to the notice of undersigned or Sh. Mukesh Kumar, Director (Admin), NTIPRIT – [dir.admn-nti@gov.in](mailto:dir.admn-nti@gov.in).

  
21/07/2022  
(Suneet Kumar Tomar)  
Assistant Director General (Admin)  
([suneetkumar.tomar@gov.in](mailto:suneetkumar.tomar@gov.in))

**Encl: As above**

To,

1. All the Heads of LSAs/Sr. DDG (TEC)/Sr. DDG (NCCS)/ All DDGs DOT HQ/Joint Wireless Advisor, Department of Telecommunications with a request to nominate officers for this Inservice course as per details above.

Copy for Kind Information to:

1. Sr. PPS to Member (Services)/Member (Technology)/Member (Finance), Digital Communications Commission, Sanchar Bhawan, New Delhi.
2. Sr. PPS to Director General (Telecom), Sanchar Bhawan, New Delhi.
3. Sr. PPS to Wireless Advisor, Sanchar Bhawan, New Delhi

4. PPS to Director General (NTIPRIT), Ghaziabad.
5. DDG (Training)/Director (Training) DOT HQ – with a request to upload the notification on DOT Website.
6. DDG (Training) NTIPRIT.
7. All Officers of NTIPRIT, Ghaziabad.

Suneet Kumar  
21/07/2022

(Suneet Kumar Tomar)  
Assistant Director General (Admin)  
(suneetkumar.tomar@gov.in)

**Broad Topics to be covered in the In Service Course on "Material Management"  
scheduled on 28<sup>th</sup> July and 29<sup>th</sup> July 2022**

- General Financial Rules (GFRs), 2017
- Procurement through Government e-Marketplace (GeM)
- Tendering Concepts & Processes
- Handling Procurement through CPPP Portal
- Contract Management

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Suneet Kumar  
21/07/2022.